



# ENGLISH COMPOSITION

## ENGCOMP100 — English Composition, 3.0 hours

### PROFESSOR

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Crista Everett is an educator with over 25 years of experience teaching at almost every level from kindergartener to adult. She is also a counseling professional who is active in her community as an advocate for mental health and social justice. Crista currently resides in Gainesville, Florida with her 3 children and a myriad of furry family members.

Crista enjoys nature, travel, and spending time with her loved ones.

### CONTACT INFORMATION

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E-mail: [ceverett@lakewood.edu](mailto:ceverett@lakewood.edu)  
Cell Phone: 800-517-0857 X 792

### ONLINE SUPPORT (IT) AND MOODLE NAVIGATION:

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All members of the Lakewood University community who use the University's computing, information or communication resources must act responsibly. Support is accessible by calling 1-800-517-0857 option 2 or by emailing [info@lakewood.edu](mailto:info@lakewood.edu)

### EVALUATION METHOD

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Graded work will receive a numeric score reflecting the quality of performance.  
Course Requirement Summary

- Assignments - Total of 60 Points
- Weekly discussion forums-Total of 80 Points
- Final Exam - 50 Points

### GRADING SCALE

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Graded work will receive a numeric score reflecting the quality of performance as given above in evaluation methods. The maximum number of points a student may earn is 250. To determine the final grade, the student's earned points are divided by 250.

Your overall course grade will be determined according to the following scale:

- A = (90% -100%)  
B = (80% - 89%)

C = (70% - 79%)

D = (60% - 69%)

F < (Below 60%)

## ACADEMIC INTEGRITY/ PLAGIARISM:

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Cheating (dishonestly taking the knowledge of another person whether on a test or an assignment and presenting it as your work) and plagiarism (to take and pass off as one's own the ideas or writing of another) are a serious issue. While it is legitimate to talk to others about your assignments and incorporate suggestions, do not let others "write" your assignments in the name of peer review or "borrow" sections or whole assignments written by others. We do get ideas from life experiences and what we read but be careful that you interpret these ideas and make them your own.

I am aware that many types of assignments are available on the internet and will check these sources when there is legitimate suspicion.

Penalty is a zero on the assignment. In cases where there is a major or continuous breach of trust, further discipline, such as an "F" in the course, may be necessary.

The major consequence of any form of cheating is damage to your character and the result of trust and respect.

## DISABILITY ACCOMMODATIONS

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Students who may have a disability meriting an academic accommodation should contact Jim Gepperth, the Disabilities Services Coordinator and Academic Dean. For accommodations to be awarded, a student must complete a form and provide documentation of the disability to the Disability Services Coordinator. Any accommodations for disabilities must be re-certified each year by the Disability Services Coordinator before course adjustments are made by individual instructors. Additional information on disability accommodations may be found in the Lakewood University Catalog.

## SUPPLEMENTAL TEXTS

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You can use the following resources to assist you with proper source citation.

American Psychological Association Style Guide- [https://www.mylakewoodu.com/pluginfile.php/118179/mod\\_resource/content/1/APA%20Style%20Guide%207th%20edition.pdf](https://www.mylakewoodu.com/pluginfile.php/118179/mod_resource/content/1/APA%20Style%20Guide%207th%20edition.pdf)

The Purdue OWL website is also a helpful resource for students. Here is a link to the OWL website: [https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_formatting\\_and\\_style\\_guide/general\\_format.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html)

## LIBRARY

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Mary O'Dell is the Librarian on staff at Lakewood University

She is available by appointment. You can make an appointment with her by emailing her at [modell@lakewood.edu](mailto:modell@lakewood.edu) or call at 1-800-517-0857 X 730

You may also schedule a meeting at this link: <https://my.setmore.com/calendar#monthly/r3a761583354923270/01032020>

She can assist you with navigating LIRN, research, citations etc.

## SUPPORT

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Each student at Lakewood University is assigned a Success Coach. Your Success Coach exists to assist you with academic and supportive services as you navigate your program. They will reach out to you, often, to check-in. Please use the resources they offer.

Student Services is available to assist with technical questions regarding Lakewood University and all services available to you.

1-800-517-0857 option 2  
 info@lakewood.edu  
 studentservices@lakewood.edu

## CAREER SERVICES

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Students are offered Career Services at any point as they journey their academics at Lakewood University.

1-800-517-0857 option 2  
 careerservices@lakewood.edu

## LESSONS

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TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	OBJECTIVES	
Lesson #1	<ul style="list-style-type: none"> <li>Planning and Drafting an Essay</li> </ul>	Study Course Syllabus Read Section C Forum: Complete a sample outline	Objective 1	
TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #2	<ul style="list-style-type: none"> <li>Reviewing, Revising, and Editing Your Work</li> </ul>	Read Section C Forum: Peer review assignment Assignment: Personal Essay	Complete Assignment prior to Lesson 3	Objective 2
TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	OBJECTIVES	
Lesson #3	<ul style="list-style-type: none"> <li>Critical Thinking</li> </ul>	Read Section A Forum: Analysis of article	Objective 3	
TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #4	<ul style="list-style-type: none"> <li>Speaking Confidently and Articulating Your Message</li> </ul>	Read Section A Forum: Identifying your audience Assignment: Expository Essay	Complete Assignment prior to Lesson 5	Objective 4
TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	OBJECTIVES	
Lesson #5	<ul style="list-style-type: none"> <li>Composing Meaningful Sentences</li> </ul>	Read Section S Forum: Varying sentence activity	Objective 5	
TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #6	<ul style="list-style-type: none"> <li>Understanding Word Choice</li> </ul>	Read Section W Forum: Appropriate language activity Assignment: Analytical Essay	Complete Assignment prior to Lesson 7	Objective 6

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	OBJECTIVES
Lesson #7	<ul style="list-style-type: none"> <li>Setting Up An Error Free Assignment</li> </ul>	Read Section G, M, P Forum: Grammar and punctuation exercise	Objective 7

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	OBJECTIVES
Lesson #8	<ul style="list-style-type: none"> <li>Using Sources In Your Work</li> </ul>	Read Section R Forum: Elevating sources activity Assignment:	Objective 8

## DESCRIPTION

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Present the fundamentals of business organization and procedures to acquaint the student with management principles, business terminology, types of business organizations and control

## OBJECTIVES

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1. To plan and draft an essay properly
2. To review, revise and edit your work
3. To use critical thinking to complete assignments
4. To speak confidently and articulate your message to the best of your ability
5. To properly compose sentences and have clarity throughout your paper
6. To understand word choice and how it affects the clarity of your work
7. To set up your assignment submissions without grammatical errors or punctuation errors
8. To understand how to incorporate sources in your work