



ALTERNATIVE DISPUTE RESOLUTION

ADR200 — Alternative Dispute Resolution, 3.0 hours

PROFESSOR

Joe Reyes,

I have been a Mediation Instructor with Lakewood University since June of 2017.

Prior to being part of the Lakewood University team I have worked as a mediator for the Center for Effective Dispute Resolution (CEDRS) as well a private mediator. In addition to working in the mediation field I have had the opportunity to serve as the Criminal Justice program director for San Joaquin Valley College. My experience in the law enforcement field started upon completion of the Fullerton College Police Academy in 1997. I started my Career in Law Enforcement working as an Officer with the Fullerton College Campus Police Department. While there, I promoted to supervisor and worked several assignments such as traffic investigations and bike patrol. In January of 2001, I transferred to the State of California Office of Protective Services, where I worked patrol as a supervisor and a Field Training Officer (FTO). In 2004, I was promoted to our Special Investigations Unit (SIU) and investigated numerous cases involving child abuse, elder abuse, death investigations and sexual assaults. In 2007, I transferred to the State of California Department of Corrections where I worked as a Special Agent with their Internal Affairs (OIA) Unit. With OIA, I was assigned to the units Computer Forensics Team, and held the position of Terrorism Liaison Office and assisted as an instructor with the Departments OIA Academy. After leaving the law enforcement field, I moved into teaching and focusing on my law school studies. Within my career in Law Enforcement and mediation I was fortunate to serve 7 years in the United States Marine Corps, and 6 years in the Army National Guard. I also obtained my Bachelor of Science in Criminal Justice from Cal State Long Beach and a Master of Arts in Negotiations and Conflict Management from Cal State Dominguez Hills.

CONTACT INFORMATION

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ONLINE SUPPORT (IT) AND MOODLE NAVIGATION:

All members of the Lakewood University community who use the University's computing, information or communication resources must act responsibly. Support is accessible by calling 1-800-517-0857 option 2 or by emailing info@lakewood.edu

BOOKS AND RESOURCES

William J. Barry. Appropriate Dispute Resolution. Aspen Publishers, 2017. Print

EVALUATION METHOD

Graded work will receive a numeric score reflecting the quality of performance.
Course Requirement Summary

- Assignments - Total of 10 Points
- Weekly discussion forums-Total of 10 Points
- Test – Total of 20 Points
- Final Exam - 50 Points

GRADING SCALE

Graded work will receive a numeric score reflecting the quality of performance as given above in evaluation methods. The maximum number of points a student may earn is 90. To determine the final grade, the student's earned points are divided by 90.

Your overall course grade will be determined according to the following scale:

A = (90% - 100%)

B = (80% - 89%)

C = (70% - 79%)

D = (60% - 69%)

F < (Below 60%)

ACADEMIC INTEGRITY/ PLAGIARISM:

Cheating (dishonestly taking the knowledge of another person whether on a test or an assignment and presenting it as your work) and plagiarism (to take and pass off as one's own the ideas or writing of another) are a serious issue. While it is legitimate to talk to others about your assignments and incorporate suggestions, do not let others "write" your assignments in the name of peer review or "borrow" sections or whole assignments written by others. We do get ideas from life experiences and what we read but be careful that you interpret these ideas and make them your own.

I am aware that many types of assignments are available on the internet and will check these sources when there is legitimate suspicion.

Penalty is a zero on the assignment. In cases where there is a major or continuous breach of trust, further discipline, such as an "F" in the course, may be necessary.

The major consequence of any form of cheating is damage to your character and the result of trust and respect.

DISABILITY ACCOMMODATIONS

Students who may have a disability meriting an academic accommodation should contact Jim Gepperth, the Disabilities Services Coordinator and Academic Dean. For accommodations to be awarded, a student must complete a form and provide documentation of the disability to the Disability Services Coordinator. Any accommodations for disabilities must be re-certified each year by the Disability Services Coordinator before course adjustments are made by individual instructors. Additional information on disability accommodations may be found in the Lakewood University Catalog.

SUPPLEMENTAL TEXTS

You can use the following resources to assist you with proper source citation.

American Psychological Association Style Guide- https://www.mylakewoodu.com/pluginfile.php/118179/mod_resource/content/1/APA%20Style%20Guide%207th%20edition.pdf

The Purdue OWL website is also a helpful resource for students. Here is a link to the OWL website: https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html

LIBRARY

Mary O'Dell is the Librarian on staff at Lakewood University

She is available by appointment. You can make an appointment with her by emailing her at modell@lakewood.edu or call at 1-800-517-0857 X 730

You may also schedule a meeting at this link: <https://my.setmore.com/calendar#monthly/r3a761583354923270/01032020>

She can assist you with navigating LIRN, research, citations etc.

SUPPORT

Each student at Lakewood University is assigned a Success Coach. Your Success Coach exists to assist you with academic and supportive services as you navigate your program. They will reach out to you, often, to check-in. Please use the resources they offer.

Student Services is available to assist with technical questions regarding Lakewood University and all services available to you.

1-800-517-0857 option 2
info@lakewood.edu
studentservices@lakewood.edu

CAREER SERVICES

Students are offered Career Services at any point as they journey their academics at Lakewood University.

1-800-517-0857 option 2
careerservices@lakewood.edu

LESSONS

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #1	<ul style="list-style-type: none">Conflict Resolution Overview	Study Course Syllabus Read Lesson 1 Assignment Review Vocabulary Terms Watch Lesson Recording Participate in the Discussion Forum Test #1 Lesson Evaluation	Complete all Assigned Projects	Objective 1
Lesson #2	<ul style="list-style-type: none">Mediation & You	Read Lesson 2 Assignment Review Vocabulary Terms Watch Lesson Recording Participate in the Discussion Forum Complete Assignment 1 Test #2 Lesson Evaluation	Complete all Assigned Projects	Objective 2
TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES

Lesson #3	<ul style="list-style-type: none"> The Formal Mediation Process 	Read Lesson 3 Assignment Review Vocabulary Terms Watch Lesson Recording Participate in the Discussion Forum Test #3 Lesson Evaluation	Complete all Assigned Projects	Objective 4 Objective 5 Objective 6
TITLE Lesson #4	COURSE TOPIC <ul style="list-style-type: none"> Legal Considerations in Mediation 	READINGS/ASSIGNMENTS Read Lesson 4 Assignment Review Vocabulary Terms Watch Lesson Recording Practice Your Skills – 4 Test #4 Lesson Evaluation	DUE Complete all Assigned Projects	OBJECTIVES Objective 6
TITLE Lesson #5	COURSE TOPIC <ul style="list-style-type: none"> The Convening Process 	READINGS/ASSIGNMENTS Read Lesson 5 Assignment Review Vocabulary Terms Watch Lesson Recording Practice Your Skills – 5 Test #5 Lesson Evaluation	DUE Complete all Assigned Projects	OBJECTIVES Objective 3
TITLE Lesson #6	COURSE TOPIC <ul style="list-style-type: none"> The Opening Statement 	READINGS/ASSIGNMENTS Read Lesson 6 Assignment Review Vocabulary Terms Watch Lesson Recording Practice Your Skills – 6 Test #6 Lesson Evaluation	DUE Complete all Assigned Projects	OBJECTIVES Objective 4
TITLE Lesson #7	COURSE TOPIC <ul style="list-style-type: none"> Communication & Information Gathering 	READINGS/ASSIGNMENTS Read Lesson 7 Assignment Review Vocabulary Terms Watch Lesson Recording Practice Your Skills – 7 Test #7 Lesson Evaluation	DUE Complete all Assigned Projects	OBJECTIVES Objective 6
TITLE Lesson #8	COURSE TOPIC <ul style="list-style-type: none"> Leading change 	READINGS/ASSIGNMENTS Final Exam Career Preparation Career Placement Request the Next Course THANKS FOR A GREAT CLASS	DUE Final exam upon completion of the lesson	OBJECTIVES Objective 5

DESCRIPTION

This course provides a survey of alternative dispute resolution (ADR), which includes an overview of the history of ADR, types of ADR, communication techniques, how to work with outside experts, the mediation process, and developing communication and skills. The objective of the course is to lay the foundation for how ADR works and how a paralegal might be involved in ADR issues.

Program Objectives

1. Identify various conflict resolution processes.
2. Discuss realistic career opportunities available in the conflict resolution field upon successful completion of this program.
3. Illustrate communication techniques.
4. Discuss active listening strategies.
5. Distinguish between various effective strategies for developing critical thinking and problem-solving skills.
6. Interpret ethical issues that may arise.

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