



# INTERNSHIP IN PARALEGAL STUDIES

## IPGL400 — Internship in Paralegal Studies, 3.0 hours

### PROFESSOR

---

Julie Beadle graduated from the University of Akron School of Law summa cum laude and has been employed with the Eleventh District Court of Appeals in Trumbull County as a judicial attorney for seven years. She enjoys performing research on a variety of difficult legal problems. Julie Beadle has also taught online paralegal courses in many subjects and finds the experience of interacting with upcoming paralegals to be very rewarding. As a life-long resident of Ohio, she likes to watch all Cleveland sports teams and attend Cleveland Indians games. She also spends time caring for her cats, all of which have been rescued.

### CONTACT INFORMATION

---

E-mail: [jbeadle@lakewood.edu](mailto:jbeadle@lakewood.edu)  
Cell Phone: 800-517-0857 X 713

### ONLINE SUPPORT (IT) AND MOODLE NAVIGATION:

---

All members of the Lakewood University community who use the University's computing, information or communication resources must act responsibly. Support is accessible by calling 1-800-517-0857 option 2 or by emailing [info@lakewood.edu](mailto:info@lakewood.edu)

### EVALUATION METHOD

---

Graded work will receive a numeric score reflecting the quality of performance.  
Course Requirement Summary

- Assignments - Total of 40 Points
- Weekly discussion forums-Total of 80 Points
- Midterm Essay - 20 points
- Final Exam - 50 Points

### GRADING SCALE

---

Graded work will receive a numeric score reflecting the quality of performance as given above in evaluation methods. The maximum number of points a student may earn is 190. To determine the final grade, the student's earned points are divided by 190.

Your overall course grade will be determined according to the following scale:

A = (90% -100%)  
B = (80% - 89%)

C = (70% - 79%)

D = (60% - 69%)

F < (Below 60%)

## ACADEMIC INTEGRITY/ PLAGIARISM:

---

Cheating (dishonestly taking the knowledge of another person whether on a test or an assignment and presenting it as your work) and plagiarism (to take and pass off as one's own the ideas or writing of another) are a serious issue. While it is legitimate to talk to others about your assignments and incorporate suggestions, do not let others "write" your assignments in the name of peer review or "borrow" sections or whole assignments written by others. We do get ideas from life experiences and what we read but be careful that you interpret these ideas and make them your own.

I am aware that many types of assignments are available on the internet and will check these sources when there is legitimate suspicion.

Penalty is a zero on the assignment. In cases where there is a major or continuous breach of trust, further discipline, such as an "F" in the course, may be necessary.

The major consequence of any form of cheating is damage to your character and the result of trust and respect.

## DISABILITY ACCOMMODATIONS

---

Students who have a disability and wish to request an academic accommodation should contact Jim Gepperth, the Disabilities Services Coordinator and Academic Dean. The student can request an accommodation at any time although it is encouraged to do so early in the enrollment process. The student should complete an accommodation request form which begins a conversation between the school and the student regarding the nature of their disability and an accommodation that would help the student succeed in their program. The school may request documentation regarding the disability to address the accommodation request effectively. The school will communicate to the student the type of accommodation arranged. This process typically follows a team approach, bringing together persons from the academic department (including the instructor) and personnel from other departments as necessary. Additional information on disability accommodations may be found in the Lakewood University Catalog.

Disability Services Email: [disabilityservices@lakewood.edu](mailto:disabilityservices@lakewood.edu)

## SUPPLEMENTAL TEXTS

---

You can use the following resources to assist you with proper source citation.

American Psychological Association Style Guide- [https://www.mylakewoodu.com/pluginfile.php/118179/mod\\_resource/content/1/APA%20Style%20Guide%207th%20edition.pdf](https://www.mylakewoodu.com/pluginfile.php/118179/mod_resource/content/1/APA%20Style%20Guide%207th%20edition.pdf)

The Purdue OWL website is also a helpful resource for students. Here is a link to the OWL website: [https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_formatting\\_and\\_style\\_guide/general\\_format.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html)

## LIBRARY

---

Mary O'Dell is the Librarian on staff at Lakewood University

She is available by appointment. You can make an appointment with her by emailing her at [modell@lakewood.edu](mailto:modell@lakewood.edu) or call at 1-800-517-0857 X 730

You may also schedule a meeting at this link: <https://my.setmore.com/calendar#monthly/r3a761583354923270/01032020>

She can assist you with navigating LIRN, research, citations etc.

## SUPPORT

---

Each student at Lakewood University is assigned a Success Coach. Your Success Coach exists to assist you with academic and supportive services as you navigate your program. They will reach out to you, often, to check-in. Please use the resources they offer.

Student Services is available to assist with technical questions regarding Lakewood University and all services available to you.

1-800-517-0857 option 2  
info@lakewood.edu  
studentservices@lakewood.edu

## CAREER SERVICES

---

Students are offered Career Services at any point as they journey their academics at Lakewood University.

1-800-517-0857 option 2  
careerservices@lakewood.edu

## LESSONS

---

| TITLE     | COURSE TOPIC   | READINGS/ASSIGNMENTS   | DUE  |
|-----------|--|--|--|
| Lesson #1 | <ul style="list-style-type: none"><li>Introduction to Family Law and Practice</li><li>Premarital, Postnuptial, and Cohabitation Agreements</li></ul>   | Study Course Syllabus<br>Read Chapters 1 & 2<br>Review PowerPoints<br>Participate in the Discussion Forum<br>Complete Assignment 1 | Assignment 1 upon completion of the lesson               |
| Lesson #2 | <ul style="list-style-type: none"><li>Traditional Marriage and Alternatives</li><li>Annulment</li></ul>  | Read Chapters 3 & 4<br>Review PowerPoints<br>Participate in 2 Discussion Forum   | DUE  |
| Lesson #3 | <ul style="list-style-type: none"><li>Divorce Grounds and Procedure</li><li>Spousal Support, Property Division, and the Separation Agreement</li></ul> | Read Chapters 5 & 6<br>Review PowerPoints<br>Participate in the Discussion Forum<br>Complete Assignment 2                          | Assignment 2 upon completion of the lesson               |
| Lesson #4 | <ul style="list-style-type: none"><li>Child Custody</li><li>Child Support</li></ul>  | Read Chapters 7 & 8<br>Review PowerPoints<br>Complete Midterm Writing Assignment   | Midterm Writing Assignment upon completion of the lesson |
| Lesson #5 |  |  |  |

- Tax Consequences of Separation and Divorce
  - The Legal Rights of Women
- Read Chapters 9 & 10  
Review PowerPoints  
Participate in 2 Discussion Forum

| TITLE     | COURSE TOPIC   | READINGS/ASSIGNMENTS   | DUE  |
|-----------|--|--|--|
| Lesson #6 | <ul style="list-style-type: none"> <li>• Illegitimacy and Paternity</li> <li>• The Legal Status of Children</li> <li>• Adoption</li> </ul> | Read Chapters 11, 12, 13<br>Review PowerPoints<br>Participate in the Discussion Forum<br>Complete Assignment 3 | Assignment 3 upon completion of the lesson |

| TITLE     | COURSE TOPIC  | READINGS/ASSIGNMENTS  | DUE  |
|-----------|---|---|--|
| Lesson #7 | <ul style="list-style-type: none"> <li>• The New Science of Motherhood</li> <li>• Torts and Family Law</li> </ul> | Read Chapters 14 & 15<br>Review PowerPoints<br>Participate in the Discussion Forum<br>Complete Assignment 4 | Assignment 4 upon completion of the lesson |

| TITLE     | COURSE TOPIC | READINGS/ASSIGNMENTS   | DUE                                      |
|-----------|--------------|--|--|
| Lesson #8 |              | Review the PowerPoint<br>Complete the Final Exam<br>Request the Next Course<br>Course Evaluation<br>THANKS FOR A GREAT CLASS | Final exam upon completion of the lesson |

## DESCRIPTION

---

description

Program Objectives