



ETHICAL AND LEGAL CONSIDERATIONS OF HEALTHCARE

Disclaimer Statement

The final examination in this course will be remotely proctored. Please be sure you have your computer's camera on so you can display your photo identification so the proctoring system can verify your identity. If you run into any issues please reach out to your Success Coach.

You can also prepare for your examination by reading this helpful guide: <https://www.talview.com/en/test-taker-guide>

ELCHC200 — Ethical & Legal Considerations of Healthcare, 3.0 hours

PROFESSOR

Jacquelyn Bibb has over sixteen years of experience working in the field of healthcare. She has served the community with her passion of health and wellness and has served in multiple staff roles. She holds a Master's degree in Healthcare Administration.

CONTACT INFORMATION

E-mail: jbibb@lakewood.edu
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ONLINE SUPPORT (IT) AND MOODLE NAVIGATION:

All members of the Lakewood University community who use the University's computing, information or communication resources must act responsibly. Support is accessible by calling 1-800-517-0857 option 2 or by emailing info@lakewood.edu

BOOKS AND RESOURCES

McWay, D. C. (2020). *Legal and Ethical Aspects of Health Information Management* (5th ed.). Cengage.

EVALUATION METHOD

Graded work will receive a numeric score reflecting the quality of performance.
Course Requirement Summary

- Assignments - Total of 60 Points

- Weekly discussion forums-Total of 80 Points
- Final Exam - 50 Points

GRADING SCALE

Graded work will receive a numeric score reflecting the quality of performance as given above in evaluation methods. The maximum number of points a student may earn is 190. To determine the final grade, the student's earned points are divided by 190.

Your overall course grade will be determined according to the following scale:

- A = (90% -100%)
- B = (80% - 89%)
- C = (70% - 79%)
- D = (60% - 69%)
- F < (Below 60%)

ACADEMIC INTEGRITY/ PLAGIARISM:

Cheating (dishonestly taking the knowledge of another person whether on a test or an assignment and presenting it as your work) and plagiarism (to take and pass off as one's own the ideas or writing of another) are a serious issue. While it is legitimate to talk to others about your assignments and incorporate suggestions, do not let others "write" your assignments in the name of peer review or "borrow" sections or whole assignments written by others. We do get ideas from life experiences and what we read but be careful that you interpret these ideas and make them your own.

I am aware that many types of assignments are available on the internet and will check these sources when there is legitimate suspicion.

Penalty is a zero on the assignment. In cases where there is a major or continuous breach of trust, further discipline, such as an "F" in the course, may be necessary.

The major consequence of any form of cheating is damage to your character and the result of trust and respect.

DISABILITY ACCOMMODATIONS

Students who have a disability and wish to request an academic accommodation should contact Jim Gepperth, the Disabilities Services Coordinator and Academic Dean. The student can request an accommodation at any time although it is encouraged to do so early in the enrollment process. The student should complete an accommodation request form which begins a conversation between the school and the student regarding the nature of their disability and an accommodation that would help the student succeed in their program. The school may request documentation regarding the disability to address the accommodation request effectively. The school will communicate to the student the type of accommodation arranged. This process typically follows a team approach, bringing together persons from the academic department (including the instructor) and personnel from other departments as necessary. Additional information on disability accommodations may be found in the Lakewood University Catalog.

Disability Services Email: disabilityservices@lakewood.edu

SUPPLEMENTAL TEXTS

You can use the following resources to assist you with proper source citation.

American Psychological Association Style Guide- https://www.mylakewoodu.com/pluginfile.php/118179/mod_resource/content/1/APA%20Style%20Guide%207th%20edition.pdf

The Purdue OWL website is also a helpful resource for students. Here is a link to the OWL website: https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html

LIBRARY

Mary O'Dell is the Librarian on staff at Lakewood University

She is available by appointment. You can make an appointment with her by emailing her at modell@lakewood.edu or call at 1-800-517-0857 X 730

You may also schedule a meeting at this link: <https://my.setmore.com/calendar#monthly/r3a761583354923270/01032020>

She can assist you with navigating LIRN, research, citations etc.

SUPPORT

Each student at Lakewood University is assigned a Success Coach. Your Success Coach exists to assist you with academic and supportive services as you navigate your program. They will reach out to you, often, to check-in. Please use the resources they offer.

Student Services is available to assist with technical questions regarding Lakewood University and all services available to you.

1-800-517-0857 option 2
info@lakewood.edu
studentservices@lakewood.edu

CAREER SERVICES

Students are offered Career Services at any point as they journey their academics at Lakewood University.

1-800-517-0857 option 2
careerservices@lakewood.edu

LESSONS

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #1	<ul style="list-style-type: none">Study of the Law in GeneralCourt Systems and Legal ProceduresJudicial Process of Health Information	Study Course Syllabus Read Chapters 1,2,3 Participate in the Discussion Forum Complete Assignment 1 Lesson Evaluation	Assignment 1 upon completion of the lesson	Objective 1
Lesson #2	<ul style="list-style-type: none">Workings of the American Legal SystemAn Overview of Ethics	Read Chapters 4 & 5 Participate in the Discussion Forum Lesson Evaluation		Objective 2
Lesson #3			Assignment 2 upon completion of the lesson	Objective 3

- Ethical Decisions and Challenges
 - Bioethics Issues
- Read Chapters 6 & 7
Participate in the Discussion Forum
Complete Assignment 2
Lesson Evaluation

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #4	<ul style="list-style-type: none"> • Legal and Ethical Issues Central to Health Information Management • Confidentiality and Informed Consent 	Read Chapters 8 & 9 Participate in the Discussion Forum Lesson Evaluation		Objective 4

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #5	<ul style="list-style-type: none"> • Access to Health Information • Specialized Patient Records 	Read Chapters 10 & 11 Participate in the Discussion Forum Lesson Evaluation		Objective 5

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #6	<ul style="list-style-type: none"> • Specialized Areas of Concern in Health Information Management • Information Systems 	Read Chapters 12 & 13 Participate in the Discussion Forum Lesson Evaluation		Objective 6

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #7	<ul style="list-style-type: none"> • Health Care Fraud and Abuse 	Read Chapters 14 Participate in the Discussion Forum Lesson Evaluation		Objective 7

TITLE	COURSE TOPIC	READINGS/ASSIGNMENTS	DUE	OBJECTIVES
Lesson #8	<ul style="list-style-type: none"> • Law and Ethics in the Workplace 	Read Chapter 15 Participate in the Discussion Forum Complete Assignment 3 Complete the Final Exam Request the Next Course Lesson Evaluation THANKS FOR A GREAT CLASS	Assignment 3 and Final exam upon completion of the lesson	Objective 8

DESCRIPTION

This course will help students examine the role of healthcare policy and legal, regulatory, and quality control in ethical decision-making in healthcare. The topics include but not limited to concepts and principles of healthcare policy, legal control, ethical conduct, and regulatory environments and their application to the healthcare environment.

Program Objectives

1. Students will be able to learn the working of the American Legal System, Court Systems and Legal Procedures
2. Students will demonstrate mastery in the Judicial Process of Health Information and Principles of Liability.
3. Students will gain the knowledge and understanding of Ethical Standards, Ethical Decisions, and Challenges within Bioethics Issues.

4. Students will be able to investigate and understand the importance of Patient Record Requirements, Confidentiality, and Informed Consent.
5. Students will be able to learn and understand the importance of Access to Health Information and Specialized Patient Records
6. Students will be able to gain knowledge of understanding Risk Management, Quality Management, and Utilization Management.
7. Students will be able to learn the concepts of Information Systems and Health Care Fraud and Abuse
8. Students will be able to demonstrate mastery in Law and Ethics in the Workplace

OBJECTIVES

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8. Students will be able to demonstrate mastery in Law and Ethics in the Workplace